

**Note - body text in bold represents edits requested by Student Affairs review**

Oct 2, 2026 – First official meeting

- **Executive board (4)**
- President: CEO in effect of student council at official functions; primary student liason; call meetings; makes the agendas for the meetings, main point of contact, roll call, boat captain.
  - Nikko (1st year UP): From the Philippines worked as the president for architecture organization and education board. “My experience as a student representative with the United Architects of the Philippines Student Auxiliary first taught me the importance of communicating the needs of our program and our fellow students. As a professional, I continued this work as a Board Member for Education and Young Architects and later as a Chapter Vice President of the United Architects of the Philippines, where I advocated for the needs of the architects I represented and initiated programs that encouraged continuing education, participation, and camaraderie within our community.”
- Vice President: President in president’s absence.
  - Cassie: Worked at California College of the Arts (CCA); worked at a private school; very used to working w/ policy and admin. Dual degree with Climate School [please add more detail if you desire]
- Treasurer: Chief fiscal operator. Keep financial records. Oversee budget proposals from student organization and draft student councils budget for approval from Elias and Danielle
  - Cassie could also do. But prefers VP.
  - Diane
- Secretary: Admin and execution. Orderly transmission of notes. Takes drafts the minutes, send to SC group, approval window, then send to Danielle to send to school.
  - Lisa
  - Or anyone else.
- At least 3 people need to be in office. Impeachment is possible (see handbook)
- Last year, all the reps had to be a part of each committee
- Louis uploaded to Drive: Student council handbook, living document, we can edit and revise as see fit. e.g. blind ballot in handbook but we raised hands in meeting
- **Committees heads (5 in the handbook)**
- Student Life and Social (hi priority)
  - 6 on 6 is the big one
- Health and Wellness
- Orientation and Admitted Students: heads the student council involvement with open house
- Budgets (hi priority): Team behind the treasurer; application, approval, access to info
- Alumni and Development

## Student Council Meeting Notes, 2026

- Ad Hoc
- Do we want more committees?
  - Keep it at 5 and handle what we have now as opposed to making more.
  - Last year, if all the existing committees aren't active, we should just restructure the existing ones or pare down so that everyone can be committed to what exists so nothing falls through the cracks if possible.
  - Things can happen culturally, like people using the general GSAPP group chat more.
- Previous event: Bagels in the morning (making vendor form, making sure budget is avail, sending vendor form, meeting people to bring food in (logistics))
- **Routine for meeting?**
- Top of the minutes add: Attendance, Issues Discussed, Decisions Made
  - Things like: Facilities and admin issues to push
- Always having a human scribe & not recording and transcribing through Claude
- Today, main goal: Move towards shaping finances to get a handle on the budget. What are we trying to address this semester? Space for people to bring up additional items
- Do executive election in **10/12 evening meeting**
- People can elect themselves for positions
- **Between now and next week**
- Define a quorum? See Defining quorum:
- Figure out how to get everyone in the room?
- Who are the people in the position?
- Procedure?
- Budget
- Executive board rolls
- **Budget, clarify what treasurer does**
- Student groups sending budgets that are due today at 5pm.
  - **Note on Student Groups - for all official communications, students should use their official columbia email addresses. Students should not create unofficial or Columbia-branded email addresses.**
- Our budget depends on how much the student groups use. There is a big pot, we subtract from that what every student group uses, we take what's leftover
- **Defining quorum:**
- Suggestions

## Student Council Meeting Notes, 2026

- 75% (currently in meeting we are 2 short of 75%)
- For reference, last year 75% of people were consistently going to meeting
- Agreed upon conditions: 75% or at least 1 rep in each program
- **Getting a standing meeting time with the most amount of people here:**
  - In the next When2Meet, people need to put down exactly when they are free, not just preferred times.
  - Diane will send When2Meet and way for people to be elected to executive board
    - By Monday EOD we have a standing meeting time.
    - DM people.
  - Perhaps less of an issue just bc it seemed more up in the air / HP had a sudden meeting pop up
- **Who does the social media?**
- Dean's office. GSAPP Student Council cannot use GSAPP's likeness, etc. unless it's approved by the **Communications Office**.
- Last year, GSAPP Student Council was responsible for invitations. We can do some materials, the student affairs office will distribute.
- We could do a GSAPP Student Council social media if we get approved by the Communications & relevant GSAPP parties
- **Student issues**
- What is the Student Council doing? What events are happening? Students want to have a relationship with other programs.
- Not a lot of cross-mixing with programs. Events that call from people with different interests.
- MArch student saying mostly MArch students (across all years) were there
- **Next steps**
- Cassie making a When2Meet
- Cassie; Vote for executive board
- Cassie can take on budget reviews, \$2-2.5k. People are asking for more
- Louis will ask and email Danielle and Elias, tell students to reconfigure budget for \$2k max

Sept 25, 2026

- Bagel breakfast once a month, it will start in October
- Budget template
- Elias is our go to person; letter of credit at Westside Market

## **Student Council Meeting Notes, 2026**