ANHD I STATISTICS NTERNSHIP OPPORTUNITY
– STATISTICS & DEMOGRAPHICS–

ORGANIZATIONAL DESCRIPTION: The Association for Neighborhood and Housing Development is a thirty-year old member organization serving and advocating on behalf of neighborhood-based not-for-profit housing and economic development groups. At present, ANHD has 100 members based throughout New York City, representing both the most established community organizations and younger, emerging groups.

ANHD's mission is to ensure flourishing neighborhoods and decent affordable housing for all New Yorkers. ANHD seeks to carry out its mission through advocacy, information dissemination, training and technical assistance on behalf of its community organizing and community development corporation (CDC) members.

RESPONSIBILITIES: ANHD seeks a **statistics & demographics** intern for the 2016 fall semester. The intern will assist in:

- Assists in designing, organizing, planning and managing the collection, evaluation, analysis, compilation and dissemination of economic, demographic or social statistics.
- Assists in developing, implementing and managing databases for economic, demographic or social statistics.
- Help to develop, assess and document the ANHD's methodology for housing and/or economic impacts modeling.
- Create, organize, and maintain databases
- Contact data sources to resolve questions and inconsistencies, or to find missing data
- Interpret data and contribute written content in support of neighborhood and sector reports
- Create housing and economic development-related content for blog, media, and educational and informational material.

QUALIFICATIONS: Excellent analytic skills required. Strong quantitative skills required. Experience and interest to work with large and varied data sets. Ability to write and communicate effectively about data. Be a current student pursuing a degree in Economics, Statistics, Public Policy, or other related fields (Graduate Students preferred). Proficiency in Microsoft Word & Excel. Knowledge of statistical software packages required (SPSS preferred). Candidate must work collaboratively with colleagues to achieve goals and be willing to work with and learn from others. Interest in land use, affordable housing or economic development is preferred but not required – Appreciation and respect for low & moderate income populations, communities of color, immigrant communities, and diverse neighborhoods is required.

HOURS: Flexible work schedule of approximately 8 – 15 hours per week beginning in October 2016.

COMPENSATION: This internship is unpaid but ANHD will consider independent study work plans.

CONFIDENTIALITY, OWNERSHIP AND USE: All data and information made available, unless publicly available, and all work developed by the Intern shall not be made available to any other person without the ANHD's permission. ANHD shall own and retain copyright to all publications and writings produced during this internship. The Intern may distribute or utilize copies of the non-confidential materials produced during this internship for his or her personal portfolio or coursework with the ANHD's permission.

Interested applicants should send a cover letter and resume to:

Barika Williams, Deputy Director -- barika.w@anhd.org

ANHD INTERNSHIP OPPORTUNITY
– CARTO & GIS SPATIAL ANALYSIS –

ORGANIZATIONAL DESCRIPTION: The Association for Neighborhood and Housing Development is a thirty-year old member organization serving and advocating on behalf of neighborhood-based not-for-profit housing preservation and production groups. At present, ANHD has 100 members based throughout New York City, representing both the most established community organizations and younger, emerging groups.

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RESPONSIBILITIES: ANHD seeks a **Carto & GIS** intern for the fall semester. The intern will assist in:
- Analyze quantitative and spatial data around land use actions throughout the city;
- Prepare maps and data tables on specific housing & economic development sites;
- Prepare maps and data tables on historical city housing & economic development trends;
- Support the creation maps and data tables on future projections of city housing & economic development;
- Assist in the tracking and recording of city affordable housing programs, land use actions, and economic development programs;
- And support ANHD's work in creating education and informational material.

QUALIFICATIONS: We are looking for undergraduate and graduate students interested in mapping, technology, affordable housing, and community development. Excellent analytic skills desired. Experience with ArcGIS Desktop (spatial analysis), Carto.com (spatial analysis/ visualization) and Excel (statistical analysis) is required. Create and maintain GIS & Carto maps and visualizations. Interest in dive into new data, link data-sets, prepare and clean data, connect to APIs, scrape websites and generate basic visualizations. Experience with coding is a must! Applicant must be capable of extracting data from GIS and Carto for analysis in MS Excel to derive community level and citywide summaries. Some experience with SPSS statistical software is a plus, but not required. Applicant should have good writing skills and communication skills. Qualified applicant should be Applicants should also be comfortable researching and identifying relevant City and State databases to be used in the analysis of an issue. The ideal candidate will have some interest in land use, affordable housing or community development.

HOURS: Flexible work schedule of approximately 8 – 15 hours per week beginning in October 2016.

COMPENSATION: This internship is unpaid but ANHD will consider independent study work plans.

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Barika Williams, Deputy Director -- barika.w@anhd.org

ANHD INTERNSHIP OPPORTUNITY

-– HOUSING POLICY & RESEARCH–-

ORGANIZATIONAL DESCRIPTION: The Association for Neighborhood and Housing Development is a thirty-year old member organization serving and advocating on behalf of neighborhood-based not-for-profit housing preservation and production groups. At present, ANHD has 100 members based throughout New York City, representing both the most established community organizations and younger, emerging groups.

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RESPONSIBILITIES: ANHD seeks a policy intern for the fall semester. The intern will assist in:

- Research and analysis of affordable housing policies and programs.
- Preparing documents and /or briefings on the history, policies, agencies, challenges and/or practices around policy topics;
- Researching national and possibly international best practices and solutions for housing challenges;
- Track housing related land use actions and events;
- Support ANHD's work in educating and informing various stakeholders about policy topics and campaigns;
- Possible policy topics may include: Anti-displacement, Affordable housing preservation, NYC Rezoning / Land Use Process, Land disposition for Housing, and Rent Burdening.

QUALIFICATIONS: Strong writing and practical analysis and research skills desired. Applicants should be familiar with and have a basic understand of New York City housing and/or land use issues. Applicants should have some understanding of the possible policy topics listed above, and interest in working in those areas. Demographic and/or statistical analysis (MS Excel, SPSS, or SAS, etc) experience is required. Applicants should be currently enrolled in a graduate program.

HOURS: Flexible work schedule of approximately 8 – 15 hours per week beginning October 2016.

COMPENSATION: This internship is unpaid but ANHD will consider independent study or work/study plans.

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Interested applicants should send a cover letter and resume to:

Barika Williams, Deputy Director -- barika.w@anhd.org